



**PROFESSIONAL TEACHING STANDARDS BOARD  
REGULAR MEETING  
GOOGLE HANGOUT - VIRTUAL  
JANUARY 23, 2023**

**CALL TO ORDER -3:04 PM**

This meeting was called to order by President Liesl Sisson at 3:04 PM.

Present: **Board:** Jon VanOverbeke, Abbie Werner, Liesl Sisson, Dixie Brackman, Jenna Shim, Mariah Learned, Jancie Marshall, Dan Mayer, Dr. Liann Brenneman; **Staff:** Brendan O'Connor, Trisha Wright, Jillian Reagan; **Attorney General's Office:** Catherine Reeves; **Guests:** Shelley Hamel (WDE), Dr. Margaret Crespo (LSCD#1), Lachelle Brant (Governor's Office), Pete Kilbride (Sheridan #1), and Theresa Chaulk

**CONSENT AGENDA**

1. Adoption of Agenda
  2. Approval of Minutes - October 7, 2022,
  3. License Ratification
- Moved by Jon VanOverbeke to accept and approve all items listed on the consent agenda as presented
    - Seconded by Janice Marshall
    - Motion passed

**DISCIPLINARY**

- Docket 2022-018 - Moved to approve the Settlement Agreement, Stipulation, and Order of Stayed Reprimand by Janice Marshall
  - Seconded by Dixie Brackman
  - Recused from voting - Liesl Sisson and Dan Mayer
  - Motion passed
- Docket 2022-019 - Moved to approve the Advisory Letter by Jon VanOverbeke
  - Seconded by Mariah Learned
  - Recused from voting- Dan Mayer and Liesl Sisson
  - Motion passed
- Docket 2022-023 Moved to approve the Final Denial by Dixie Brackman
  - Seconded by Abigail Werner
  - Recused from voting - Janice Marshall and Liann Brenneman
  - Motion passed
- Docket 2022-035 Moved to approve the Settlement Agreement, Stipulation, and Order of Stayed Reprimand by Dixie Brackman
  - Seconded by Mariah Learned

- Recused from voting - Mike Hamel and Brian Brisko
- Motion passed
- Docket 2022-039 Moved to approve the Dismissal by Jon VanOverbeke
  - Seconded by Janice Marshall
  - Recused from voting - Mike Hamel and Brian Brisko
  - Motion passed
- Docket 2022-040 - Moved to approve the Dismissal by Janice Marshall
  - Seconded by Dixie Brackman
  - Recused from voting - Mike Hamel and Brian Brisko

### **RULES CHANGES**

- Brendan O'Connor informed the full board that Chapter 2 - Fees were finalized on December 14, 2022.
- Brendan O'Connor reviewed the proposed rule changes for Chapter 3 and Chapter 4. Director O'Connor reminded the board members of the discussion from the June 7th, 2022, meeting regarding the language to allow educators to add endorsement through the completion of approved micro-credential programs. Director O'Connor explained Chapter 3 would direct educators on what must be completed to add an endorsement, whereas Chapter 4 will outline the approval requirements for micro-credential issuers.
  - Chapter 3 and Chapter 4 moved to adopt the revisions to Chapters 3 and 4 by Jon VanOverbeke.
  - Seconded by Janice Marshall
  - Motion passed
- Brendan O'Connor discussed the work done in Chapter 9 - Practice and Procedures for Applications. Director O'Connor explained the team involved has this nearly completed and will move forward with the second portion of Chapter 9. Director O'Connor explained why the changes are necessary and how they will be beneficial to the Application Review Committee (s) and the Investigative Committee(s).

### **PROGRAM APPROVALS**

Brendan O'Connor provided an update on the program approvals and asked for volunteers to help with the review progress.

- Abbie Werner volunteered for Mathematics (5-8), and (6-12)
- Dixie Brackman volunteered for Physical Education (K-12)
- Liann Brenneman volunteered for Early Childhood Special Education
- Astrid Northup volunteered for Computer Science

### **ACTION ITEMS**

Brendan O'Connor discussed the proposed renewal requirements for Coaching and Substitute permits. Director O'Connor explained the sub-committees had robust conversations regarding the requirements. The sub-committees determined CPR and First Aid needed to be a requirement for coaching, and the other 1.5 credits could be of the coach's choosing as long as the focus was on students and/or sports related. The sub-committee determined for Substitute renewal requirements that, the requirement be lowered from five (5) to two (2).

Brendan O'Connor provided a detail of the requirements for an educator to maintain their National Board Certified Teacher (NBCT) status. Director O'Connor explained that currently, the PTSB staff awards five (5) renewal credits for the achievement of NBCT. The maintenance to be recertified is not the same as obtaining the initial certification. The staff proposed to the board to award 2.5 renewal credits for those who complete the Maintenance of Certification.

- Moved to approve the changes in renewal requirements for Coaching permits, Substitute permits, and maintaining NBCT as presented by Janice Marshall
  - Seconded by Liann Brenneman
  - Motion passed

Brendan O'Connor mentioned the director of the Laramie County Community College contacted him regarding their Computer Science program. The letter outlined the changes to the program and requested PTSB's approval of the program being discontinued. Director O'Connor advised that the Board could accept the letter and move to allow the few remaining students to complete the program this spring.

- Moved to continue the approved program to the LCCC Computer Science endorsement program until June 1, 2023, to allow the program to finish out the few candidates completing the program. They should not enroll any new candidates, and after June 1st, 2023, the program will no longer be approved program by Jon VanOverbeke.
  - Seconded by Dan Mayer
  - Motion passed.

### **DISCUSSION TOPICS**

Brendan O'Connor explained the Elementary Mathematics Specialist endorsement and is actively working on some additional research to present this endorsement in our June board meeting.

Brendan O'Connor explained the Arapaho Endorsement needs some additional research, but he will present the findings in our June board meeting. Director O'Connor explained that both of these topics would require changes to our Chapter 4 rules and reminded the board members that Chapter 4 is in the promulgation process for micro-credentials, so this would need to be changed after Mirco-credentials become effective.

### **Director Report**

- Brendan O'Connor discussed some ideas to help celebrate PTSB's 30th Anniversary year
- Brendan O'Connor updated where the staff was on Digilearn Microcredentials work.
- Brendan O'Connor briefly updated the Wyoming Teacher Apprenticeship and what districts are participating.
- Brendan O'Connor discussed the Recruitment and Retention Task Force. PTSB partnered with WDE. The team will be meeting on February 13, 2023, in Casper to work toward solutions.
- Brendan O'Connor provided an update on RFP for the new licensing system.
- Brendan O'Connor reviewed our financials and app intake.
- Brendan O'Connor reminded the Board members to update their auto-reply

It was asked by a member of the board if the staff has hired a new Assistant Director. Director O'Connor mentioned the staff had not begun the process of interviewing as he has some new ideas in the works for that position.

### **Future Board Meeting**

- Moved to accept the proposed date of March 20th, 2023, at 3:00 PM for the next scheduled board meeting by Dixie Brackman
- Seconded by Liann Brenneman
- Motion passed

### **Adjournment at 4:01 PM**